



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

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February 15, 2007

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D. M.P.H.
Director and Health Officer

**SUBJECT: NOTIFICATION OF DEPARTMENT OF PUBLIC HEALTH'S USE OF
DELEGATED AUTHORITY TO ACCEPT CENTERS FOR DISEASE
CONTROL AND PREVENTION (CDC) NOTICE OF COOPERATIVE
AGREEMENT NO. U52CCU900455-25-4 AND U52CCU900455-25-26**

This is to advise you that the Department of Public Health (DPH or Department) will exercise its delegated authority approved by the Board on December 13, 2005, authorizing the Director of Health Services, or his designee, to accept subsequent Notice of Cooperative Agreement (NCA) and amendments for Calendar Years (CY) 2006-2009 from the CDC to support the Tuberculosis (TB) Elimination and Laboratory Services program.

On October 17, 2006, the Department received a letter from the CDC authorizing the carryover of unused funds from CY 2005 to CY 2006 under NCA No. U52CCU90045-25-4 in the amount of \$31,700 increasing the final 100% amount for CY 2006 from \$5,091,812 to \$5,123,512.

In addition, the Department received NCA U52CCU900455-26 in the amount of \$2,515,906, representing 50% of the total 12 month budget for CY 2007. Accordingly, the Department will accept both NCAs under delegated authority.

County Counsel and the County Administrative Office (CAO) have reviewed and approved the NCA as to form. All other terms conditions and restrictions remain unchanged.

If you have any questions or need additional information, please let me know.

JEF:im
DA00055

Enclosure(s)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

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December 1, 2005

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

28

DEC 13 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

Dear Supervisors:

**NOTICE OF COOPERATIVE AGREEMENT NO. U52/CCU900455-24-1
FOR TUBERCULOSIS ELIMINATION AND LABORATORY SERVICES
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Health Services, or his designee, to accept the attached Amendment No. 1, Notice of Cooperative Agreement (NCA) No. U52/CCU900455-24-1, (Exhibit I) from the Federal Centers for Disease Control and Prevention (CDC) to support Tuberculosis (TB) Elimination and Laboratory services, in the amount of \$2,632,164 in Financial Assistance (FA), the remaining 50% of the Calendar Year (CY) 2005 award, less a congressionally mandated reduction of 0.08 percent, and \$148,398 in Direct Assistance (DA); and to carry-over unobligated funds from the CDC to support TB Elimination and Laboratory services, in the amount of \$239,354 from CY 2004 to CY 2005, increasing the total grant award from \$2,641,554 to \$5,513,072 for CY 2005, with no increase in net County cost.
2. Delegate authority to the Director of Health Services, or his designee, to accept subsequent NCAs from the CDC for CYs 2006, 2007, 2008, and 2009, for TB Elimination and Laboratory services, subject to review and approval by County Counsel and the Chief Administrative Office, and notification of the Board.
3. Delegate authority to the Director of Health Services, or his designee, to accept amendments to NCAs from the CDC for CYs 2006, 2007, 2008, and 2009, which do not individually exceed 25% of the total amount of the NCAs received for each CY, and which do not materially alter the terms and conditions set forth under NCA Number U52/CCU900455-24-1, subject to review and approval by County Counsel and the Chief Administrative Office, and notification of the Board.

4. Delegate authority to the Director of Health Services, or his designee, to approve and sign a Sole Source agreement, substantially similar to Exhibit II, with The American Lung Association of Los Angeles County (ALALAC), effective upon date of Board approval through December 31, 2005, in the amount of \$5,000, with provision for four 12-month automatic renewals for CYs 2006, 2007, 2008, and 2009, to facilitate TB elimination and laboratory program services in the amount of \$80,000 for each calendar year, 100% offset with CDC funds with no net County cost, contingent upon the availability and approval of CDC funding for CYs 2006-09.
5. Authorize the Department of Health Services (DHS or Department) to fill one new Full Time Equivalent (FTE) Principal Programmer Analyst and one new FTE Epidemiologist position, in excess of that which is provided for in the Department's staffing ordinance pursuant to Section 6.06.020 of the County Code, pending allocation by the Department of Human Resources.
(Attachment C)

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

Board approval of the recommended actions will authorize the acceptance of grants funds from the CDC to support the continued provision of TB Elimination and Laboratory Services. The Sole Source agreement with ALALAC will assist the County's TB program with community coalition building, educational conferences, and facilitation services. The additional FTEs are necessary to support these program services.

FISCAL IMPACT/FINANCING:

NCA No. U52/CCU900455-24-1, Amendment No. 1 from the CDC, is in the amount of \$2,632,164 in Financial Assistance (FA), the remaining 50% of the Calendar Year (CY) 2005 award, less a congressionally mandated reduction of 0.08 percent, and \$148,398 in DA, with no increase in net County cost.

The NCA also approves \$239,354 in unobligated carryover funds from CY 2004 to CY 2005, increasing the total grant award from \$2,641,554 to \$5,513,072 for CY 2005.

The Agreement with ALALAC is in the amount of \$5,000, effective date of Board approval through December 31, 2005, with provision for four 12-month automatic renewals in the annual amount of \$80,000, 100% offset with CDC funds, for CYs 2006, 2007, 2008, and 2009, contingent upon the availability and approval of CDC funding for CYs 2006-09. There are no net County cost.

Funding for this program is included in the Fiscal Year (FY) 2005-06 Final Budget, and will be requested in future fiscal years, as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

For a number of years, the Board has authorized the continuation of TB services and approved funding from the CDC to support TB Control Elimination and Laboratory Program services.

On December 2, 2003, the Board approved Amendment No. 4 to NCA No. U52/CCU900455-22-4 from the CDC to carry-over \$33,192 in unobligated funds from CY 2002 to CY 2003, increasing the total grant

allocation from \$6,722,232 to \$6,755,424 for CY 2003. The Board also approved delegated authority for the Director of Health Services, or his designee, to accept amendments for CY 2003-04, which did not exceed 25% of the base award for each CY for TB Control Elimination and Laboratory services. The Department was previously authorized by the Board on November 12, 2002 to accept subsequent NCAs for TB funding through December 31, 2005.

On February 26, 2004, the Department exercised its delegated authority approved by the Board on November 12, 2002, to accept NCA No. U52/CCU900455-23 from the CDC, in the amount of \$1,642,396 for CY 2004 for the provision of TB Elimination and Laboratory services.

On subsequent occasions, the Department exercised its delegated authority approved by the Board on November 12, 2002 and December 2, 2003 to accept new funding allocations, carryover of unobligated funds, administrative modifications, and Amendment Nos. 1 through 5 to NCA No. U52/CCU900455-23 for the continuation of TB Elimination and Laboratory program services.

On February 11, 2005, the Department exercised its delegated authority, approved by the Board on November 12, 2002, to accept NCA No. U52/CCU900455-24 in the amount of \$2,641,554 for a six-month budget period, effective January 1, 2005 through June 30, 2005.

On July 5, 2005, the Department submitted a budget revision to the CDC to implement the 0.08% rescission in the CY 2005 funding allocation enacted by Congress, and requested to carry-over unobligated funds from CY 2004 to CY 2005 to support TB Program expenditures.

On August 26, 2005, the Department received Amendment No. 1 to NCA No. U52/CCU900455-24-1 from the CDC awarding funding for a six-month budget period, effective July 1, 2005 through December 31, 2005, and authorizing carry-over of unobligated funds to support the TB Program.

County Counsel has approved the NGA (Exhibit I) as to form.

Attachments A, B, and C provide additional information. Attachment B is the Grants Management Statement for grant awards exceeding \$100,000. Attachment C is the Position Allocation Request to hire one Principal Programmer Analyst and one Epidemiologist.

CONTRACTING PROCESS:

A service Agreement with ALALAC is requested on a sole source basis. The ALALAC is uniquely qualified as a sole source provider because the organization was initially created to focus attention on the prevention and control of TB. Although ALALAC has diversified to include other respiratory diseases, the organization has maintained existing relationships with the community, and is recognized as a community leader in the fight against lung disease. The County's TB program has collaborated with the ALALAC for a number of years on specific TB prevention and control activities and the partnership developed has proved beneficial in the County's efforts in providing TB Elimination and Laboratory Services. A sole source justification letter is on file with the Department providing additional details.

Therefore, DHS did not advertise this agreement as a contracting opportunity on the Los Angeles County Online Web Site.

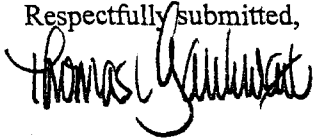
The Honorable Board of Supervisors
December 1, 2005
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IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the recommended actions will provide funding support for the continuation of TB Elimination and Laboratory Program services during CY 2005 and subsequent years.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:kh
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Attachments (4)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller

SUMMARY OF AGREEMENTS

1. **TYPE OF SERVICES:**

Project services include provisions to control the incidence and transmission of Tuberculosis (TB) within Los Angeles County through consultation, surveillance, and identification and treatment of latent infection and active TB disease.

2. **AGENCY ADDRESSES, CONTACT PERSONS:**

Department of Health and Human Services - Public Health Service
Federal Centers for Disease Control and Prevention (CDC)
Procurement and Grants Office
2920 Brandywine Road, E-15
Atlanta, Georgia 30341-4146
Attention: Jesse L. Robertson, Grant Management Specialist
Acquisition and Assistance, Branch II
Telephone: (404) 498-1915
Facsimile: (404) 488-1920 e-mail address: Jtr4@cdc.gov

Subcontract:

The American Lung Association of Los Angeles County
5858 Wilshire Boulevard, Suite 300
Los Angeles, California 90036
Attention: Sondra Widland, Program Director (LAC)
Telephone: (323) 935-5864 Ext. 228
Facsimile: (323) 935-1873 e-mail address: s.midland@lalung.org

3. **TERM:**

Budget Period: January 1, 2005 through December 31, 2009
Project Period: January 1, 2005 through December 31, 2005

Amendment No. 1 to Notice of Cooperative Agreement (NCA) U52/CCU900455-24 provides carryover unobligated funds from Calendar Year (CY) 2004 to CY 2005

4. **FINANCIAL INFORMATION:**

NCA No. U52/CCU900455-24-1, Amendment No. 1 from the CDC, is in the amount of \$2,632,164 in Financial Assistance (FA), the remaining 50% of the (CY) 2005 award, and \$148,398 in Direct Assistance (DA), with no increase in net County cost.

The NCA also approves \$239,354 in unobligated carryover funds from CY 2004 to CY 2005, resulting in a total grant award of \$5,513,072 for CY 2005.

The Agreement with ALALAC is the amount of \$5,000 effective date of Board approval through December 31, 2005, with provision for four 12-month automatic renewals in the annual amount of \$80,000 for CYs 2006, 2007, 2008, and 2009, contingent upon the availability and approval of CDC funding for CYs 2006-09.

Funding for this program is included in the Fiscal Year (FY) 2005-06 Final Budget, and will be requested in future fiscal years, as needed.

5. PRIMARY GEOGRAPHIC AREAS TO BE SERVED:

Countywide.

6. DESIGNATED ACCOUNTABLE FOR PROJECT MONITORING:

Robert J. Kim Farley, M.D., M.P.H., Director, Communicable Disease Control and Prevention

7. APPROVALS:

Public Health:

John F. Schunhoff, Ph.D., Chief of Operations

Contracts and Grants Division:

Cara O'Neill, Chief

County Counsel (approval as to form):

Allison Morse, Deputy County Counsel

ATTACHMENT B

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services - Tuberculosis Control Program

Grant Project Title and Description

Tuberculosis Elimination and Laboratory Services - Project services include provisions to control the incidence and transmission of Tuberculosis (TB) within Los Angeles County through consultation, surveillance, and identification and treatment of latent infection and active

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
CDC (Federal)	NCA No. U52/CCU900455-24-1	ASAP

Total Amount of Grant	\$2,871,518*	County Match Requirements	N/A
Grant Period: CY 2005	Begin 1/01/05	End Date:	12/31/05
Number of Personnel Hired -Grant	1	Full 1	Part Time 0

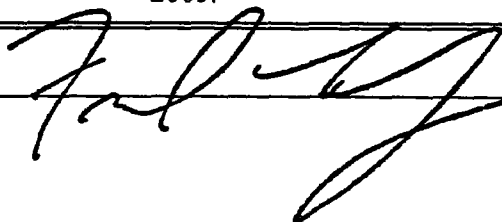
Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program?	X	No	_____
Will all personnel hired for this program be placed on temporary ("N") items?	X	No	_____
Is the County obligated to continue this program after the grant expires	Yes	No	X _____
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services	Yes	No	X _____
b). Identify other revenue sources	Yes	No	X _____
Describe			
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant	X	No	_____

Impact of additional personnel on existing space: None

Other requirements not mentioned above: * Grant award includes carryover of \$239,354 from CY 2004 to CY 2005.
None

Department Head Signature



Date 12/01/05

LOS ANGELES COUNTY
DEPARTMENT OF HEALTH SERVICES
TUBERCULOSIS CONTROL PROGRAM

POSITION ALLOCATION REQUEST

Personnel Detail

FULL-TIME EQUIVALENT (FTE)

<u>Position Requested:</u>	<u>Number of Position(s):</u>	<u>Percent of Time:</u>
Principal Programmer Analyst	1	100%

<u>PROPOSED DUTIES/RESPONSIBILITIES</u>	<u>Percent of Time</u>
1. System Design & Development: Systems Integration Project	60%
2. System Design & Development: Tuberculosis Registry Information Management System (TRIMS)	20%
3. System Design & Development: Digital Radiology Project	15%
4. Staff Development	<u>5%</u>
TOTAL PERCENT	100%

<u>Position Requested:</u>	<u>Number of Position(s):</u>	<u>Percent of Time:</u>
Epidemiologist	1	100%

<u>PROPOSED DUTIES/RESPONSIBILITIES</u>	<u>Percent of Time</u>
1. Tuberculosis Genotyping Project	40%
2. Original Research and Analysis	35%
3. Research and Analysis Team Leader	15%
4. Staff Development	<u>10 %</u>
TOTAL PERCENT	100%